



Relinns Internship Program



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About Relinns

We live in the realm of rising, ever evolving technology. From the cassette tape to nanotech skeletons, we've come a long way. Splitting an atom is no big deal – and who'd have thought that we'd talk through airwaves? Change is inevitable, and we're the tide that brings it.

At Relinns, we breathe tech solutions and embrace innovation with open arms. With over 4 years of experience, we've had phenomenal growth which acts as a testimony to the knowledge we've come to gather over time. We have been fortunate enough to get an opportunity to work with clients such as Apollo Tyres, Shahi Exports, Manchester City Football Club, etc.

Our team is on the path of finding religion in the workplace of today. To find our way, we have three tools at our disposal: cutting edge technological tools, a meticulously dedicated work ethic, and crisp bow-tie professionalism.

Brief of Relinns Internship Program	
Proposed Stipend	INR 7,000 per month* or INR 40,000 at end of internship
Time Period	6 months
Other Benefits	Internship Certificate, movie tickets, amazon vouchers
Pre-Placement Offer	Starts from 3LPA**
Location	D-151, Second Floor, Phase 8, Ind. Area, Mohali
Internship Start Date	20th Dec, 2020 to 15th Jan, 2021
Contact Person	Miss Priyangu Atri (+91-7973513060) / hr@relinns.com

*starting after second month

**will be extended only to high performers



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Internship Profile Details

Profile Name	Number of Positions
Web Development Intern	6
Digital Marketing Intern	2
Data Science Intern	2
Android Development Intern	4
iOS Development Intern	4
Testing Intern	1
Business Development Intern	2
Graphic Design Intern	2
Web Design Intern	2
Content Writing Intern	2
Linux Admin Intern	2

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Selection Process for Interns

Relinns as a growth-focused organization, practices and promotes young minds to join the organization and helps them to get the necessary industry exposure that future professionals need. The company offers the 6-month internship to the prospective candidate who goes through the selection process and gets selected. Every student or candidate has to go through the selection process which is as follows:

Selection Process

Every candidate who is willing to join the Relinns Technologies as an intern has to go with following rounds of Interview:

1. Technical Round

The candidate will be invited for an online technical round. This Round will be conducted in two parts. First, Every candidate has to go through **Aptitude/logical test** for **Non-Technical/ Technical** profile respectively. Aptitude test aims to judge the applicant's Numerical, Verbal, Diagrammatic, logical and inductive capabilities. On the other hand, a Logical test is designed to assess the applicant's ability to think logically, identify the problem, think about available alternatives and integrate the solution effectively. Immediately after this, the Candidate will be invited for a telephonic **Technical interview** in its area of expertise. This round will assess a candidate's technical capabilities in his area of expertise. The technical round will be evaluated on the 10-pointer scale. A score of both rounds will be evaluated by the respective interviewer and the accumulated score of the technical round will result in the candidate's qualification for the next and final cultural fit Round.

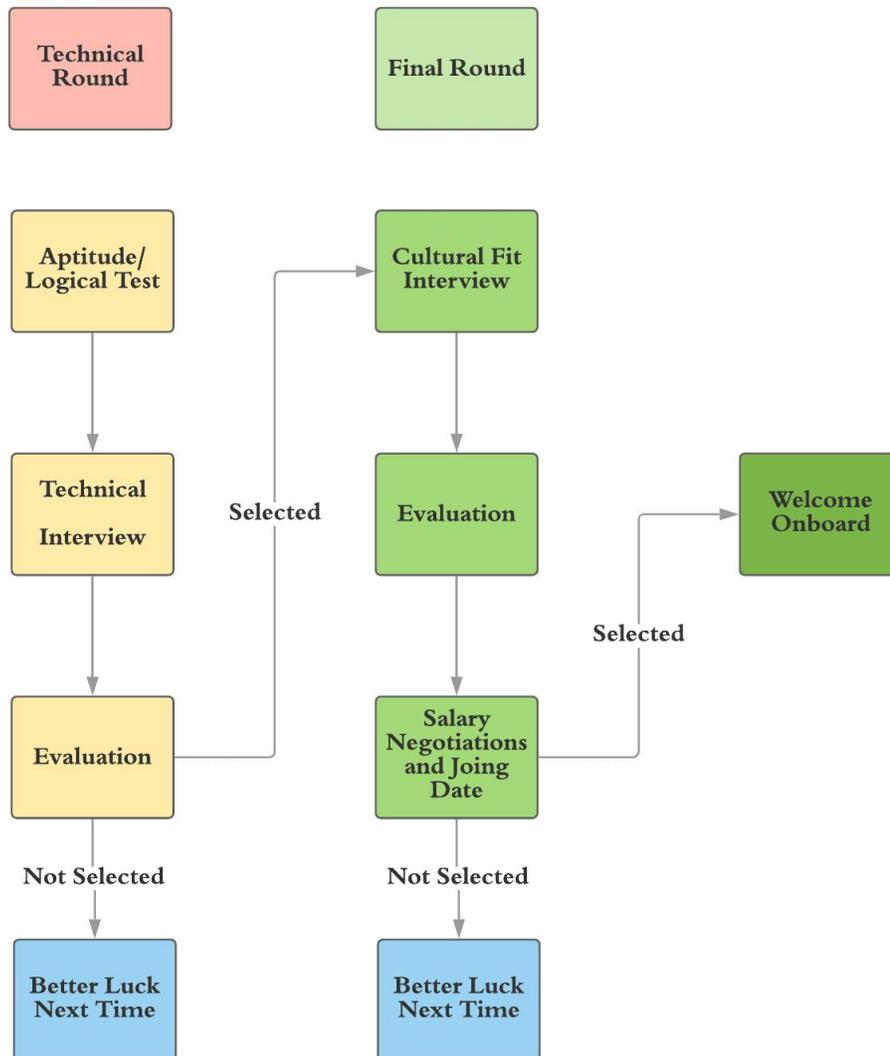
2. Final selection Round

This Round will be the final round of the selection process and will be conducted by the HR and One of the Senior management team. The objective of this round to evaluate the candidate's ability to fit in the existing culture of the company. The candidate must fit in Relinns values and should be a good team player. Merit list of the candidates will be prepared and based on the candidate's rank, he/she will receive a selection call. If a candidate is not selected, He/she will not receive any rejection call. The firm

can send the feedback of a particular candidate solely based on the request of the candidate and interviewer's willingness to share the feedback.

If the candidate gets the selection call, then the candidate will be invited for salary negotiation and joining date discussion.

Image 2: Summary of the intern selection process





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FAQs Regarding the Internship:

1. How long will the internship be?

The internship period is strictly for six months. Only candidates who complete the internship successfully will be given completion certificate and will be eligible for stipend. Stipend will be paid at INR 7,000 per month OR INR 40,000 on successful completion of internship.

Candidates **who could not complete internship** because of any reason will not be eligible for a completion certificate and will have to pay Relinns INR 7,000 per month for the time spent till the date of leaving. This will be in order to cover the cost of training.

2. What is the eligibility criteria for an internship?

Candidates in the final year of their Bachelor's or Master's program can apply. Candidates who are pursuing a Bachelor's or Master's degree and have obtained "No Objection Certificate" from their college to go internship can also apply.

3. Will I be eligible for a job offer after the internship?

Yes, on successful completion of internship candidates will be eligible for a job offer. Relinns will evaluate the performance of all interns on regular intervals and will extend Pre-Placement Offer only to high performers.

4. How many working hours do I have to spend in the office during the internship?

Candidates are expected to spend a minimum of 9 hours on an average per day including lunch and other breaks.

5. Can I participate in the Relinns Internship program remotely?

No. Relinns is not offering any remote internship. However, candidates who are self disciplined and are high performers can be offered privilege to work from home after discussion with Relinns management.



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6. What if I want to switch from one technology or domain to another one during the course of the internship?

Usually, candidates are not allowed to switch technologies or domains during the course of internship but a case can be considered as per business requirements.

7. How much stipend will be paid?

Candidates have two options to choose stipend payments. We are offering INR 7,000 per month starting from the third month. For the first two months, there will not be any stipend.

Or INR 40,000 on successful completion of internship.

Candidates **who could not complete internship** because of any reason will not be eligible for a completion certificate and will have to pay Relinns INR 7,000 per month for the time spent till the date of leaving. This will be in order to cover the cost of training.

8. What if I don't want to go for a job after an internship?

Candidates are free to decide if they don't want to opt for a job at Relinns or want to go for the job outside Relinns. In case candidate is looking for job outside Relinns, he/she has to inform one month in advance before completion of the internship

9. What is the joining process once I get selected?

Candidate has to get a request letter from college for an internship at Relinns. Once we receive an internship request letter, the candidate will be offered an internship. On the date of joining, a candidate will be requested to get all your documents as per joining email. If the Candidate is not studying in college, or couldn't arrange a request letter, So they have to submit their original documents.

10. Will the internship be classroom training?

No. Relinns internship program is based on practical industrial challenges. Candidates will be given theoretical sessions followed by assignments to



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brush up their skills. Once candidates are through assignments they will be on-boarded for live projects.

11. What if I want to extend my joining date for an internship?

We wouldn't be able to entertain any such requests considering dynamic business requirements at Relinns

12. In which case I will be requested to leave Relinns Internship program?

In case of any misconduct, failure to comply with company policies, poor performance, Relinns has complete authority to discard your candidature for an internship.

13. Do I need to pay any deposit or fee for this internship program?

No, candidates are not expected to pay any deposit or fee. However, Candidates **who could not complete internship** because of any reason will not be eligible for a completion certificate and will have to pay Relinns INR 7,000 per month for the time spent till the date of leaving. This will be in order to cover the cost of training.

14. What Certificates I will get from Relinns Technologies.

Relinns will be providing only 2 certificates, one at the joining date (Offer Letter) Other is the Experience letter, In case there is any other document required by the college as per the curriculum request then it can only be given based on email request from college authorities. Please inform HR Manager prior to your joining about such a request.

15. What if I do not receive a confirmation call for an internship?

Relinns do not reject candidates, we believe that a healthy culture can only be achieved when similar personalities collaborate to work in a given direction. Keeping in line with this philosophy, it is possible that our work culture is not the right mould for a candidate or vice versa, hence we feel that the best solution is for the candidate to look for opportunities that can meet their expectations and where they will be able to fit and contribute



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meaningfully. In such a case we encourage the candidate to find a better fit for his/her personality and talent.

16. What if I want to drop out of the internship program?

Relinns is looking for only candidates who are looking for learning opportunities and are serious about their industrial training. Hence, if any candidate **could not complete internship** because of any reason, he/she will not be eligible for a completion certificate and will have to pay Relinns INR 7,000 per month for the time spent till the date of leaving. This will be in order to cover the cost of training.

17. Once I complete the internship program, will there be any employment bond that I have to sign?

No, there will not be any employment bond that Relinns will seek you to sign. Relinns believe in the freedom of its employees to choose their career path as per their wish and doesn't hold its employees bound to any such contracts.



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Appendix 1 : Job Descriptions

Web Development Intern

No. Of Position - 6 (Six)

We are looking for an enthusiastic React.JS/Angular/PHP/Node.JS Intern who is passionate about pushing web technologies to the limits, dedicated to the craft, writes code that he/she is proud of and can hit the ground running. The candidate must be willing to work with our team of talented engineers to design and build the next generation of web applications.

What You Need for this Position

- B.tech/BE/MS degree in Computer Science, Engineering or a related subject
- Basic programming knowledge of C, C#, Java or any other programming language
- Passion for best design and coding practices and a desire to develop new bold ideas
- Knowledge of general technology landscape, architectures, trends & emerging technologies
- Knowledge of SQL similar database management system
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Design, implement and test web applications using frameworks or corePHP, Node.js
- Creating robust and scalable REST APIs and JSON for frontend
- Develop robust and extendible code using latest web Design Patterns
- Ensure code quality by writing clean and well-designed code and by developing unit tests
- Required to maintain consistent and acceptable attendance according to the assigned schedule provided by the manager
- Work closely with QA teams to identify and fix any and all bugs that are reported
- Produce detailed specification documents
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

Top Reasons to Work with Us

- We're a small, fast-paced growing team tackling huge new challenges every day.
- Learning new concepts while working with intellectual and exceptionally talented team
- Friendly and high growth work environment

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Digital Marketing Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic intern who is passionate to design, implement, and monitor social media campaigns, Search Engine Optimization campaigns. Someone who can collaborate with other team members to develop marketing strategies. Who can become an integral part of the team, making every problem of the platform a problem of their own, and solving them accordingly. This will be an exciting chance to be a part of a fast growing and dynamic team. The intern will gain valuable work experience within a lively office environment, working alongside the marketing managers.

What You Need for this Position

- Candidates who are currently pursuing B.Tech/MBA/BBA/BA/B.Com/M.Com
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for full **time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Assisting in the strategic planning of various digital campaigns across paid media channels (social media, search, display, programmatic, and affiliate)
- Developing campaign concepts and creative assets while working with creative team
- Analyzing campaign results and provide post-campaign reports with your observations and suggestions
- Working on market research and data mining
- Developing new customer acquisition strategies
- Manage social media accounts on Facebook, Instagram, Twitter etc
- Come up with fresh and unique ideas about promoting brands over social media
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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Data Science Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic Data Science Intern who is passionate about pushing NLP, Artificial Intelligence to the limits, dedicated to the craft, writes code that he/she is proud of and can hit the ground running. The candidate must be willing to work with our team of talented engineers to design and build the next generation of Artificial Intelligence and Machine Learning applications.

What You Need for this Position

- Candidates who are currently pursuing B.Tech/MCA/M.Sc IT
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Working on Django (a Python Framework) on features like REST APIs, models, cron scripts, analytics.
- Writing automated test cases using Python Test suite.
- Writing well-documented maintainable code and produce detailed specification documents
- Ensure code quality by writing clean and well-designed code and by developing unit tests
- Required to maintain consistent and acceptable attendance according to the assigned schedule provided by the manager
- Work closely with QA teams to identify and fix any and all bugs that are reported
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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Android Development Intern

No. Of Position - 4 (Four)

We are looking for an enthusiastic Android Intern who is passionate about pushing mobile technologies to the limits, dedicated to the craft, writes code that he/she is proud of and can hit the ground running. Candidate must be willing to work with our team of talented engineers to design and build the next generation of mobile applications.

What You Need for this Position

- B.tech/BE/MS degree in Computer Science, Engineering or a related subject
- Basic programming knowledge of C, C#, Java or any other programming language
- Familiar with Android Studio and Android SDK
- Experienced in OO design and programming skills in Java
- Knowledge of SQL similar database management system
- Passion for best design and coding practices and a desire to develop new bold ideas
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Design, implement and test mobile applications using Android Java
- integrating REST APIs and JSON to develop robust and scalable app
- Develop robust and extendible code using latest mobile Design Patterns
- Ensure code quality by writing clean and well-designed code and by developing unit tests
- Required to maintain consistent and acceptable attendance according to the assigned schedule provided by the manager
- Work closely with QA teams to identify and fix any and all bugs that are reported
- Produce detailed specification documents
- Meet departmental goals and defined key performance indicators (KPI)
- Other duties as assigned.

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iOS Development Intern

No. Of Position - 4 (Four)

We are looking for an enthusiastic iOS Intern who is passionate about pushing mobile technologies to the limits, dedicated to the craft, writes code that he/she is proud of and can hit the ground running. The candidate must be willing to work with our team of talented engineers to design and build the next generation of mobile applications.

What You Need for this Position

- B.tech/BE/MS degree in Computer Science, Engineering or a related subject
- Basic programming knowledge of C, C#, Java or any other programming language
- Familiar with XCode and other SDK
- Experienced in OO design and programming skills in Java
- Knowledge of SQL similar database management system
- Passion for best design and coding practices and a desire to develop new bold ideas
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Design, implement and test mobile applications using iOS Swift
- Integrating REST APIs and JSON to develop robust and scalable app
- Develop robust and extendible code using latest mobile Design Patterns
- Ensure code quality by writing clean & well-designed code also by developing unit tests
- Required to maintain consistent and acceptable attendance according to the assigned schedule provided by the manager
- Work closely with QA teams to identify and fix any and all bugs that are reported
- Produce detailed specification documents
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned.

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Testing Intern

No. Of Position - 1 (One)

We are looking for an enthusiastic testing Intern who is passionate about pushing mobile and technologies to the limits, dedicated to the craft, writes code that he/she is proud of and can hit the ground running. Candidate must be willing to work with our team of talented engineers and testers to test and build the next generation of applications.

What You Need for this Position

- B.tech/BE/MS degree in Computer Science, Engineering or a related subject
- Basic programming knowledge of Manual Testing
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for full **time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Understand business processes and client requirements for the project
- Create detailed, comprehensive, and well-structured test plans and test cases
- Identify, record, document thoroughly, and track bugs
- Estimate, prioritize, plan and coordinate testing activities
- Develop and apply testing processes for new and existing products to meet client needs
- Liaise with internal teams (developers and product managers) to understand system requirements
- Perform both manual & automation testing and Investigate automation test failures.
- Work closely with development teams to improve test coverage & quality and assist to resolve issues identified during testing
- Hands-on ability to automate repeated tasks
- Preparing the status report of testing activities
- Updating project managers regularly about the progress of testing activities
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned.

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Business Development Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic business development Intern who is passionate about meeting new people and building conversations. Candidate must be willing to make cold calls, write cold emails and work with our team of talented business developers to take our products to our future clients.

What You Need for this Position

- Any Bachelor's or higher degree in any subject
- Must have good communication, strong convincing skills and fire in belly attitude
- Must have good business acumen, effective presentation and negotiation skills
- Proven ability to work independently and self-driven for performance
- Must be aggressive and dynamic with a good attitude
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for full **time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Making cold calls & writing cold emails to generate sales and target new clients
- Contributing towards branding and sales promotion of the company
- Explore, build and manage new business partnerships
- Coming up with new business development ideas
- Visiting potential prospects on the field to demonstrate our products and services
- Responsible for partner onboarding for our products and services
- Develop proposals, presentations, partnership documents, and other sales enablement documents for different partnership opportunities
- Manage onboarded partners to build long term relationships and generate sales
- Devise measures to review the effectiveness of alliances and partnerships
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned.

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Graphic Design Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic Graphic design Intern who is passionate about designs and patterns, dedicated to the craft, can create designs he/she is proud of and can hit the ground running. The candidate must be willing to work with our team of talented Engineers people to design and build the next generation of applications.

What You Need for this Position

- Basic experience of designing in Adobe Photoshop/Sketch, Illustrator, Adobe XD.
- Capability to understand, analyze the clients requirements and convert them to designs
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for full **time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Converting clients' ideas/thoughts to reality through your imagination and creativity
- Generating stunning mockups/designs for website and mobile applications
- Designing creatives for our website, social media and print media
- Defining and refining our visual identity and elevating our brand across all platforms and messaging
- Producing designs that are user-friendly, effective and appealing
- Keeping up-to-date with recent design developments
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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Web Design Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic web design Intern who is passionate about designs and patterns, dedicated to the craft, can write code he/she is proud of and can hit the ground running. The candidate must be willing to work with our team of talented Engineers people to design and build the next generation of applications.

What You Need for this Position

- Basic experience in HTML, CSS, AJAX, JavaScript & J-query
- Knowledge of WordPress or any other CMS is an advantage
- Basic experience of designing in Adobe Photoshop/Sketch, Illustrator, Adobe XD
- Basic understanding Website Designing technologies and languages
- Capability to understand, analyze the clients requirements and convert them into designs
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for full **time (in-office) internship for SIX (6) months**
- Must be available to start the internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Converting clients' ideas/thoughts to reality through your imagination and creativity
- Generating stunning designs for website and mobile applications
- Defining and refining our visual identity and elevating our brand across all platforms and messaging
- Producing designs that are user-friendly, effective and appealing
- Keeping up-to-date with recent technological and design developments
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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Content Writing Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic content writing Intern who is passionate to create compelling blog posts, white papers, product descriptions, social media content and web copy. This position requires a high level of creativity, as well as the ability to use data-driven insights to write better material.

What You Need for this Position

- Candidates who are currently pursuing a degree in Mass Comm/BTech/MCA/M.Sc IT
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Research ideas and facts suitable to the assigned content/topic.
- Develop ideas derived from online/offline research and organize the same for further use
- Sort out workable ideas by a process of elimination and keep eliminated ideas stored for future reference
- Write fresh content based on research and brainstorming by following instructions given by each document
- Develop engaging content for articles, blogs, stories and social media to entice and engage audience
- Proofread content for errors or additions and ensure that content is written per instructions
- Ensure that web page content is edited properly to increase on-screen readability
- Think up of creative and catchy titles for each piece of content keeping appropriateness in check
- Taking briefing for content from the team
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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Linux Admin Intern

No. Of Position - 2 (Two)

We are looking for an enthusiastic intern who is passionate to design, implement, and monitor the infrastructure, to collaborate with other team members to develop automation strategies and deployment processes. Who can become an integral part of the team, making every problem of the platform a problem of their own, and solving them accordingly.

What You Need for this Position

- Candidates who are currently pursuing B.Tech/MCA/M.Sc IT
- Must have a zeal to research, learn and grow
- Must be self-motivated and have the ability to perform under pressure
- Must be available for **full time (in-office) internship for SIX (6) months**
- Must be available to start internship between 20th Dec '20 and 20th Jan'20

What You Will Be Doing

- Help tune performance and ensure availability of infrastructure
- Installation of Windows and different Linux distributions (Ubuntu, Centos)
- Implement and work on various infrastructure monitoring and reporting tools
- Implement tools to help teams make the most out of the available infrastructure
- Manage all internet applications inclusive to DNS, RADIUS, Apache, MySQL, PHP
- Taking frequent backups of data, creating new storage procedures
- Reviewing error logs and fixing those, providing support for Web Hosting, ISP and LAN users
- Monitoring servers, upgrading softwares installed, including virus softwares and OS.
- Meet departmental goals and defined key performance indicators (KPIs)
- Other duties as assigned

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